

City of Forman, North Dakota
Regular City Council Meeting
October 10, 2018

The Forman City Council meeting was called to order at 6:00 PM by Mayor Kevin Bopp. Present were council members Luke Anderson, Al Colemer, John Stenvold and Neil Weaving. Also attending were Trish Pearson, Paige Cary and Cavin Berube from Moore Engineering.

All stood for the Pledge of Allegiance. A motion was made by John Stenvold, seconded by Luke Anderson to approve the agenda. Motion carried.

Brett and Sheila Anderson attended to address the council regarding the ongoing issue with their sewer. It has now reached an emergency level as they can no longer use any sewer without it backing up in their basement. Mayor Bopp informed them that we lined up the work to replace the existing 4" sewer main with an 8" line, bringing it up to code. The Anderson's thanked the council then left the meeting. The council reviewed the quote and scope of work received by Carton Excavating jointly with Sakry Plumbing. The cost for the work is \$16,500. A motion was made by Al Colemer, seconded by Neil Weaving to approve the quote and begin work. Roll call vote: Stenvold – aye; Anderson – aye; Weaving – aye; Colemer – aye. Motion carried.

Cavin Berube from Moore Engineering updated the council on the trail project. Knife River was supposed to start work Monday, pushed it off to Wednesday and now due to the snow the start date is unknown. They have been notified that they face possible liquidated damages of \$1,100/day past the contract completion date of October 13, 2018. Berube asked the council to review and approve two intermediate progressive estimate payments from ND-DOT for work completed to date. The first is for \$4,264.47 with the city share approximately \$426.45. The second is for \$40,546.13 with the city share approximately \$4,054.13. The work is for silt fence, fiber rolls, traffic control signs, conduit and cable trench for the lights and portions of the feed points for the lights. A motion was made by Luke Anderson, seconded by Neil Weaving to approve ND-DOT pay estimates as submitted. Roll call vote: Stenvold – aye; Anderson – aye; Weaving – aye; Colemer – aye. Motion carried. Berube then requested a motion to approve Moore Engineering Invoice #19438. For \$23,034.54. DOT cost \$20,731.09 with the city share \$2,303.45. Anderson asked what the percent of engineering costs have been billed to date. Berube said he would get that information to the council when he is back in the office. A motion was made by Al Colemer, seconded by Luke Anderson to approve invoice # 19438 from Moore Engineering. Roll call vote: Stenvold – aye; Anderson – aye; Weaving – aye; Colemer – aye. Motion carried.

A motion was made by Al Colemer, John Stenvold to approve the minutes from the September 10, 2018 regular city council meeting. Motion carried.

A motion was made by John Stenvold, seconded by Neil Weaving to approve the September financial statements, delinquency report and payment of the bills. Motion carried.

Trish Pearson gave a summary of the ND League of Cities conference she attended. The theme of the conference was technology. The main take-aways were preparing for electric vehicles, fully automated vehicles and drones. Pearson asked Paige Cary to research the possibility of putting in an electric car charging station in Forman. She asked the council to direct attorney, Jayne Pfau to research ordinances and laws pertaining to drones and fully automated vehicles. Pearson asked the council to approve selecting and setting up a system for accepting credit/debit cards. There would be no cost to the city to implement the program and there are several companies that offer the service. There is a demo with one company scheduled for next Tuesday. The council agreed that we should offer the service as many younger people look to this type of technology for paying bills. Pearson then reported that she met with our state forester, Mary O'Neill regarding our community tree grant. It was decided that we would wait until spring to plant our trees since the trail has been delayed.

The council reviewed the city superintendent's report noting that the garbage truck had ongoing issues that we now believe are corrected. There was no report from the Sheriff or City Attorney.

Paige Cary presented her report. She received 230 responses to her survey regarding the grocery store and she has shared those results with the store's owner. She would like to start a shop local campaign, possible by the end of the month. Daycare is still an issue. Cary is working with FCDC to address this. They are collecting a list of children and ages to determine the building and staffing requirements to meet the daycare demand.

Cary presented her choice for a new website company. She showed a design the company put together for a demonstration. The startup cost would be \$788.45 with an annual cost of \$439. A motion was made by John Stenvold, seconded by Al Colemer to approve switching to Immense Impact for our website design and hosting. Roll call vote: Stenvold – aye; Anderson – aye; Weaving – aye; Colemer – aye. Motion carried.

The governor’s Main Street Initiative program will be held at City Hall on Tuesday, October 30 at 10:00 am. There will be a 25 minute tour of Forman followed by a 90 minute listening session. An on-your-own dinner at the Hole in One will follow the session. There will be 8 – 10 people from the governor’s office, a group of students from the school, business representatives, FCDC and city council in attendance.

Mayor Bopp spoke with Berube’s regarding a new Bobcat. We typically purchase a new Bobcat and sell to old one every year. Since it is late in the season, Berube’s recommended we wait until next spring. Our warranty is good until April or May of 2019. A motion was made by John Stenvold, Al Colemer to delay purchase of the Bobcat until spring. Motion carried.

Sargent County Emergency Management requested the city approve a resolution to be a participant in the Sargent County Emergency Management Agency so they may receive grant funds to update the multi-hazard mitigation plan. A motion was made by Luke Anderson, seconded by Neil Weaving to approve the attached resolution as submitted. Motion carried.

Luke Anderson commented on the response the council received from Ehren Grupe of Full Circle Ag regarding the noise complaints received by several residents. He went to random spots in town and recorded the noise, which he played for the council. Those living closest to the elevator are subject to significant noise levels. He said we have tolerated the noise levels without taking any action for long enough. His recommendation is we invite Full Circle to a council meeting every year to discuss concerns by residents and have them update the city on their plans for the coming year. Anderson will extend the invitation for a future meeting.

Our next regular council meeting is scheduled for Monday, November 12, 2018 at 6:00 pm.

The meeting adjourned at 7:50 PM.

Kevin Bopp, Mayor

Trish Pearson, City Auditor