

City of Forman, North Dakota
Regular City Council Meeting
November 10, 2020

The Forman City Council meeting was called to order at 6:00 PM by Mayor Kevin Bopp. Present were council members Luke Anderson, John Stenvold and Neil Weaving. Al Colemer was absent. Also attending were Trish Pearson, Paige Cary, Lyle Bopp, Deputies Wyatt Schilling and Bryan Johnson and Damon DeVillers from Interstate Engineering.

All stood for the pledge of allegiance.

The public hearing that was scheduled for tonight was moved to the December meeting because proper notification has not been made to the newspaper or property owners.

A motion was made by Luke Anderson, seconded by Neil Weaving to approve the agenda for regular council meeting. Motion carried.

Damon DeVillers presented a proposal to expand the courthouse parking lot on behalf of the county. The expansion will be to the south and will include a water collection basin and a driveway connecting to Court Ave. W. The council asked that they check the location of the driveway so it is not directly across from the resident's driveway. Otherwise, they had no issues with the project. A formal building permit will be submitted to the council for approval with a spring start date. Damon also said he is willing to work with the city to find funding sources for expansion of our hydrants in town. He asked that we test the current flow rate of existing hydrants and provide the piping size the current water system.

Deputy Wyatt Schilling reported that they provided 84 hours of policing in Forman that included 12 hours of school patrol, traffic citations and warnings, two arrests, one accident and three criminal investigations.

Moore Engineering was not present. We are still looking for the signed paperwork on the closeout of the trail project.

A motion was made by Neil Weaving, seconded by John Stenvold to approve minutes from the October 13, 2020 regular city council meeting. Motion carried.

A motion was made by Neil Weaving, seconded by Luke Anderson to approve the city auditor's report including the September financial statements, delinquency report and payment of the bills. Motion carried.

The council reviewed the city superintendent's report. They are still searching for a city maintenance worker. Several candidates were considered but declined the position. They will continue to reach out to applicants. Paige will boost the Facebook ad once again.

City Attorney, Lyle Bopp recommended to the council that our ordinances and policies be reviewed and updated. Neil Weaving went through the ordinances and put together a spreadsheet with items he thinks need to be addressed. There are options for updating the ordinances. Bopp said it is best to do a complete review and update all at once. There is a company that updates ordinances for cities with a complete review and cross check to century code, but the cost is around \$10,000. Luke Anderson thought that we should be able to review the ordinances a chapter at a time. It may take a while, but we should be able to update everything ourselves.

Paige Cary reported on her activities for the month. It has been quiet. Spring and fall are the most active. Luke Anderson stated that he had no update on the spec house other than it will be a spring construction project.

Trish Pearson reported that she has been in contact with Scott at MinnKota Communications regarding adding a siren to the south part of town. Scott thought he would have a quote ready by the end of the week. He will also be looking at the siren at the fairgrounds to determine why it didn't activate with the hand held radios.

There is a large cottonwood tree on the property at 241 Maple Ave E that needs to be removed. The owners want to know if it is their responsibility or the city's. The tree is not within the city easement on the Maple Ave E side, but it is partly within the easement on the 5th Street side. The council said to offer to split the cost with the homeowner.

Luke Anderson has been talking with Brandon Pankow at Central Grocery about cardboard recycling. The city has been unable to recycle the cardboard as it would cost us to have it hauled away. Pankow asked about moving the baler outside the grocery store and he would take care of baling the cardboard and having it hauled away. The council is looking into options including the possibility of selling the baler to Pankow. Luke will continue to work with him to see if they can come up with an option that will work for all parties. He will also reach out to Anthony to get his ideas on what would work best.

The city has looked into the possibility of installing a solar radar speed limit sign on Highway 11. Some possible funding options have come up and Trish Pearson wanted to know if it is still something they want to pursue. The council said to look into options.

Trish will be out of the office for a few days starting November 19, then working from home while recuperating from a medical procedure.

Our next regular council meeting is scheduled for Tuesday, December 8, 2020 at 6:00 pm.

The meeting adjourned at 7:20 PM.

Kevin Bopp, Mayor

Trish Pearson, City Auditor