

City of Forman, North Dakota  
Regular City Council Meeting  
**April 9, 2019**

The Forman City Council meeting was called to order at 6:05 PM by Mayor Kevin Bopp. Present were council members Luke Anderson, Al Colemer, John Stenvold and Neil Weaving. Also attending were Trish Pearson and Paige Cary. All stood for the Pledge of Allegiance.

A motion was made by John Stenvold, seconded by Neil Weaving to approve the agenda. Motion carried.

Al Carton, Debbie Carton and Ambra Warcken attended representing the Forman Library. Al procured a quote from Enterprise Sales, the company that replaced the roof on city hall, to address the roof leak issues at the library. The point where the two buildings join has had ongoing issues with leaking. The joint has been repaired twice. Enterprise proposed building up the roof, adding 4" of insulation and roofing with tin. They also inspected the attic and discovered the heat vents are broken, blowing hot air into the attic. This is contributing to the ice dam issues and wasting heat. A motion was made by Luke Anderson, seconded by Al Colemer to utilize a maximum of \$8,000 from the Forman Improvement Fund to install the steel roof as quoted and to have Henricks Heating and Air Conditioning make the repairs to the heat ducts. Motion carried. The library also requested that the council look into necessary repairs to the front of the building as the windows leak whenever there is rain with an east wind. The water appears to be coming in just above the rock facing where it joins the wood. Neil Weaving recommended removing the rock, sealing any cracks or seams and covering with tin. It was noted that some of the rock is already coming loose, particularly above the doorway. Al Carton will get some prices and report to the council at the next meeting.

Cavin Berube and Brandon Smith from Moore Engineering went through the engineer's report. Cavin is working with Anthony on a culvert issue along Highway 32. It appears to have been plugged and damaged in the trail construction, but they will look more closely to determine the action needed. Knife River requested a change order, which would change the completion date of the lighting work to November 17, 2019. The lights were ordered in March, but not delivered by the manufacturer until November. The subcontractor had the lights installed within two weeks of delivery. A motion was made by Luke Anderson, seconded by John Stenvold to approve the extension. Motion carried. Berube presented an invoice from Moore Engineering for sub-contract services from Braun Intertec and LKA Engineering for \$13,027.34. This invoice is only for subcontracted services only for the trail project. The DOT will pay the invoice and bill the city for 10%. A motion was made by Luke Anderson, seconded by Neil Weaving to approve the subcontracting invoice from Moore Engineering for \$13,027.34. Motion carried.

Moore Engineering is still working on the punch list to close out the water plant project. Anthony had informed the city office that it would be reasonable to contract with Moore Engineering to check the chemistry at the water plant twice per year. Cavin will get a quote for those services.

Cavin reviewed a hydrant coverage map with the council, noting two areas without adequate coverage in the industrial area. The council will look into getting pricing for adding hydrants and check for funding sources.

Luke Anderson asked Cavin about crack sealing for the roads. Cavin stated that crack sealing is a good maintenance item that should be done every couple of years. It would be most cost effective for the city to arrange for this type of work on their own. We could possibly do the crack sealing in conjunction with a county project.

A motion was made by John Stenvold, seconded by Al Colemer to approve minutes from the March 12, 2019 regular city council meeting. Motion carried.

A motion was made by Al Colemer, seconded by John Stenvold to approve the city auditor's report including the March financial statements, delinquency report and payment of the bills. Motion carried.

The council reviewed the city superintendent's report. The city received a Certificate of Achievement from the North Dakota Department of Health for meeting all water safety and quality requirements. The council acknowledged their appreciation to Anthony Fiala and Thomas Orth for the good work on behalf of the city.

The sheriff was not in attendance. He had called Mayor Kevin Bopp reporting that there was a minor disturbance at the 14-plex apartments, but has been mostly quiet in Forman.

City attorney Lyle Bopp was not in attendance. Trish Pearson stated that she would be working with Lyle to make sure that all vacated streets and alleys are properly documented and recorded.

Paige Cary reported that the day care is now open. They are still looking to hire a director and at least one more full time worker. Cary is continuing to address issues with the grocery store and promoting businesses and commercial buildings that are for sale. She will follow up with Lake Agassiz about a strategic plan for the city. The artist that is painting the mural in Forman this summer has booked his airfare and hotel. Paige noted that there are only two homes listed for sale in the city. The council will need to address growth in the city.

Luke Anderson stated that he received a formal written complaint against Full Circle Ag for noise. The complaint was complete with numerous decibel readings taken ranging from 67 to 75 decibels. The council has received numerous noise complaints over the years about noise from the elevator. We appreciate the elevator and want to work with them, but they have done nothing to abate noise issues and the city has done nothing to enforce our ordinance. Anderson said we have to do something to address the problem. Cary will contact the state to see if there are noise abatement specialists that could offer assistance. Pearson will contact our city engineer with a similar request. Anderson will contact Ehren Grupe of Full Circle Ag and request his attendance at our next council meeting. One possible solution would be for Full Circle to construct a sound barrier wall.

Mayor Kevin Bopp noted that Sargent County EMS is asking all cities to test their warning sirens at 7:00 pm on the first Tuesday of the month with the exception of May, as Thursday, May 2<sup>nd</sup> is National Siren Day. Bopp said we will test our sirens on May 2<sup>nd</sup> but is not sure about the regular monthly testing as we already have sirens going off three times per day.

Luke Anderson received a request from Pastor Nicholas Rhode to bring his two pit bull type dogs with him when he spends the night in town. He stays at the Lutheran parsonage two nights per week. Our ordinances do allow for the keeping of "dangerous" animals with a permit approved by the city council. Anderson had Trish Pearson design a permit application, which he reviewed with the council. The application requires an animal health certificate, letter from the veterinarian and approval from neighbors. He will drop the application at the church and the council can consider the completed application next month.

A motion was made by John Stenvold, seconded by Luke Anderson to approve a building submitted by David Johnson to construct a new garage. Motion carried.

The City shop is closed April 19, 2019, which is a state holiday. Garbage will be one day early.  
Spring Clean-up Days are scheduled for May 6 & 7.  
Pet Day is May 8 at Forman City Hall from 4:00 – 6:00 PM

Our next regular council meeting is scheduled for Tuesday, May 14, 2019 at 6:00 pm.

The meeting adjourned at 7:50 PM.

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Kevin Bopp, Mayor

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Trish Pearson, City Auditor