

City of Forman, North Dakota  
Regular City Council Meeting  
October 10th, 2023

The regular City Council meeting was called to order at 6:00 PM by Mayor Kevin Bopp. Present were council members Luke Anderson, Neil Weaving, and Al Colemer. Also attending were Deputy Wyatt Schilling, Donovan Hajek, Mark Wyckoff, Sue Kleingarn, Alicia Thompson and Sara Dux.

All stood for the pledge of allegiance.

A motion was made by Al Colemer, seconded by Neil Weaving to approve the agenda. Motion carried.

A motion was made by Neil Weaving, seconded by Al Colmer to approve minutes from the September 12, 2023 regular city council meeting. Motion carried.

Deputy Schilling reported on the Sheriff's Departments recent activities and hours worked. 72 service hours were reported for the month of September and the report noted 23 calls for service and 1 criminal arrest. He also mentioned the DUI checkpoint that was held south of Forman on Friday, October 6<sup>th</sup> and reported that it went well. There was no reportable activity from the checkpoint.

City Superintendent Donavon Hajek then gave an update on recent work around the city. Some items he mentioned were HH Coatings came to town and did a water tower cleaning and inspection, Main Street pavement patches have been completed, also mentioned the street light outages and that Ottetail Power has the list to fix those. They have picked up the new Street Sweeper from Gwinner. Some other items maintenance worked on included gathering flowerpots from around town, they continue to work on water plant, haul trees and grass clippings, and cleaning of the red shed.

A motion was made by Al Colmer and seconded by Neil Weaving to approve the city auditor's report including the September 2023 financial statements, delinquency report, and payment of the bills. Motion carried. RULTLAND OIL CO 802.00, CENTRAL GROCERY 29.73, SARGENT CTY AUDITOR 734.40, BOPP LAW OFFICE 500.00, HAWKINS INC 4177.21, FORMAN COMMUNITY CLUB 175.00, 3D SPECIALTIES 5776.00, IMMENSE IMPACT 605.00, SOUTHSIDE AUTOMOTIVE 61.81, H&H COATING 3900.00, BOBCAT OF GWINNER 6562.14, FORMAN GOLF ASSO 654.09, FORMAN PARK BOARD 1962.26, OTTERTAIL POWER 2503.87, SARGENT CTY TELLER 162.92, BITUMINOUS PAVING 17850.00, DICKEY RURAL 510.74, FERGUSON WATERWORKS 6828.88, COMPUTER EXPRESS 550.00, MARC 2307.56, OTTERTAIL POWER 155.28, WASTE MANAGEMENT 1321.45, CITY OF FARGO 14.00, CENTRAL BUSINESS FORMS 132.00, ONE CALL CONCEPTS 14.30.

A motion was then made by Luke and seconded by Al to follow the recommended action by Olson Accounting to fix an issue with current HSA procedures. Roll Call: Anderson, aye; Colemer, aye; Stenvold, absent; Weaving, nay. Motion carried.

City Attorney, Lyle Bopp, had no report.

City Coordinator Sara Dux gave her report, mentioned receiving approval of Ren Zone inventory with additional 6 blocks, filed updated "development plan" and letter of approval from the state, and she will draft and send informational letter to new Ren Zone targets. She also mentioned the Community Impressions Program and partnering with Napoleon. This will require a team of 5-10

participants and a follow up presentation for the partnering community. We are still waiting on date for orientation. She is beginning work on a 2023 “shop local “ Coupon Book. She made mention of being awarded additional funds from the Garrison Diversion for community gardens, they held their meeting on Oct 8<sup>th</sup> at 3pm, benches were ordered and the number of beds were figured out.

There was no old business addressed.

In new business, discussion was held regarding the report of an unreported discharge of sewage from the holding lagoons and no action was deemed necessary at this time.

In other business, a motion was made by Luke Anderson and seconded by Neil Weaving to approve 5 hours of software training from Banyon Data Systems for Alicia Thompson. Motion carried. Next in business, a motion was made by Neil Weaving and seconded by Al Colmer to approve Luke Anderson to continue to represent Forman City on the Sargent County planning commission. Mark Wyckoff was present to ask questions regarding a lot in the Klefstad Subdivison, Alicia will send him the Covenants and Variances. Sue Kleingarn was also present and thanked the city for the use of the hall for the Turkey Dinner and noted they had a very good turn out. She also brought up several items she noticed needed attention including several burnt-out lightbulbs in the ambulance bay and a loose piece of tile near the stove in the kitchen.

The meeting adjourned at 7:42 PM. Next regular Council meeting is scheduled for November 14<sup>th</sup>.

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Kevin Bopp, Mayor

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Alicia Thompson, City Auditor